



North Hinksey Parish Council



Mrs Helen Broughton, Locum Clerk to the Parish Council

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Minutes of a meeting of the Finance and General Purposes Committee held at 7pm on Thursday 28th October 2021 at Seacourt Hall and by via video conference

Those Present: Cllr Potter (Chairman), Cllrs Berrett, Blase, Kay and Rankin

In Attendance: Helen Broughton, Locum Clerk

Members of Public: 1 member of the public attended virtually

1. **Apologies for Absence:** Received from Cllrs Bastin and Cllr Fairclough.
2. **Declarations of Interest in Items on the Agenda:** There were none.
3. **Questions from Members of the Public:** There were none.
4. **Second Quarter Reports**

Reports for the second quarter of the 2021-22 financial year had been circulated and were considered by the Committee.

The following queries were raised which the Clerk would investigate and resolve, if necessary:

- Wetpour costs to come out of earmarked reserves
- Caretakers' salary has no budget against it
- Total CIL payments to be checked with Cllr Potter

It was proposed, seconded, and unanimously agreed to approve the second quarter reports.

5. **Review of 2021-22 Budget Progress and agreement on any Virements required**

It was agreed that a new Earmarked Fund for the West Way Art Project be recommended for consideration by Full Council.

An increase in the Locum Clerk's budget to be considered.

It was proposed, seconded and unanimously agreed to recommend that £1,215 be vired from contingency to audit fees.

6. **Budget Planning for 2022-23:**

The following recommendations for the 2022-23 budget had been received from committees:

Remembrance Day - £650

Communications - £600

Committee Chairs would be prompted to send budget recommendations

It was proposed, seconded and unanimously agreed that a draft budget be circulated in advance of the next F&GP meeting on 18th November. This to be considered at the committee meeting and recommendation made to Full Council.

7. Approval of investment strategy

It was proposed, seconded and unanimously agreed to approve the Investment Strategy.

8. Any other information: There was none.

9. Date of next scheduled meeting: Thursday 18th November 2021 at 7.00pm

The meeting closed at 7.36pm