



SEPTEMBER 2019

MINUTES OF THE PARISH COUNCIL HELD ON THURSDAY 12th **SEPTEMBER 2019, AT 8.00 PM, IN THE NEW SEACOURT HALL, BOTLEY.**

Present: Councillor D Kay (Chair) and Councillors, Potter, Berrett, Fairclough, Blase, Allen, Bolder, Bastin, Dowie, Jones, Mackeith, Church, Rankin and Dykes.

In Attendance: C A Ryde, Clerk to NHPC.

19/59 APOLOGIES FOR ABSENCE.

None

19/60 DECLARATIONS OF INTEREST

Councillors who were also Members of the Seacourt Management Committee declared a non-pecuniary interest in matters concerning the Seacourt Hall.

19/61 APPROVAL OF THE MINUTES OF:

Parish Council 18TH July 2019 were agreed.

19/62 APPROVAL/CONSIDERATION OF OTHER COMMITTEE MINUTES

None.

19/63 URGENT BUSINESS APPROVED BY THE CHAIRMAN OF THE PARISH COUNCIL

None.

19/64 MATTERS RAISED BY MEMBERS OF THE PUBLIC

None.

19/65 QUESTIONS RAISED BY COUNCILLORS

None.

19/66 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

Councillors received and noted a written report from Councillor Roberts.

19/67 ACTION REVIEWS FROM THE LAST MEETING

19/49 CLERKS REPORT.

Council **AGREED** to the purchase and replacement of safety matting and a retrospective action to claim to HAGS.

This work had been undertaken but HAGS had not responded to repeated requests from the Clerk to compensate for the original poor-quality installation.

19/50 COUNCIL MOTIONS.

Cllr Kay to write to Cllr Hudspeth regarding Old Botley and Botley Road Corridor scheme. Councillor Kay briefed Councillors on Cllr Hudspeth's response and following comments and Councillors **AGREED** to Councillor Kay seeking advice from Councillor Roberts as to how to proceed. He also agreed to seek a briefing on the traffic demand consultation.

COUNCIL MATTERS.

1) 19/51 Pavilion planning application and status of the Scout Hut Lease.

Council **AGREED** to establishing a working group with Councillor Bastin as Chair and Councillors Kay, Potter, Blase, plus the Clerk. Council also **AGREED** to suggest to the Scouts that they should put forward a joint chair from their organisation so that the chair could alternate.

Councillor Bastin had circulated the response from the 4th Oxford Scouts discussion elsewhere in the agenda (see item 4 Council Matters).

2) 19/57.

Councillor Kay to write to The VoWHDC, requesting an extension of the deadline to the end of September 2019, to enable discussions with the planners; challenging aspects of the Independent Examiners Decisions. (action carried out, see also Council matters 2 Neighbourhood plan).

19/68 CLERKS REPORT.

- 1) Annual Governance and Accountability Return (AGAR) for the Year ended 31 March 2019
Councillors received and noted the completed AGAR forms as certified by the External Auditor, circulated as paper 1. Councillor Kay PROPOSED and Councillor Dykes SECONDED acceptance of the AGAR return. Councillors AGREED with 1 abstention (Councillor Dowie).

19/69 COUNCIL MOTIONS.

None.

19/70 COUNCIL MATTERS.

1) Reappointment of Internal Auditor

Councillors AGREED to the reappointment of Philip R Hood of Arrow Accounting as the NHPC internal Auditor for 2019/2020 as per paper 2; proposed by Councillor Kay, SECONDED by Councillor Dykes and approved by 13 Councillors, with Councillor Dowie abstaining from the vote.

2) Neighbourhood Plan:

Cllr Kay updated Council on progress made in discussions with the Vale regarding a challenge to changes made to the Policies by the Independent Examiner.

Councillors AGREED unanimously to the chair requesting an extension to the current phase of the process to the end of October 2019; As PROPOSED by the chair and SECONDED by Councillor Mackeith.

3) Community Infrastructure Levy (CIL):

Council to CONSIDERED whether to ask for funds generated by CIL payments in NHPC; to be passed on to NHPC or to be held by the VoWHDC as per. Paper 3. Councillor Kay PROPOSED and Councillor Church SECONDED NHPC requesting the funds and Councillors voted Unanimously to request the Clerk to do so.

4) Scout Hut Lease:

Cllr Bastin to updated Council on the current position as per a pre circulated response from and the 4th Oxford Scout Group.

Councillor Kay PROPOSED and Councillor Church SECONDED, and Council AGREED a motion that:

- a) the chair be authorised to contact Knights seeking legal advice about the lease and claims the Scouts alluded to ref possible compensation.
- b) The Clerk be authorised to draft a response to the final 3 points in the Scouts letter, communication that the NHPC were not minded to renew the lease for a further 25 years, were prepared to allow continued temporary occupancy until the project was to break ground, and were not minded to change the current plan for the New LM Pavilion.
- c) The legal advice to be referred to the next Full Council for further consideration.

5) Pavilion Planning Application:

Cllr Potter updated Council on the current position.

- (i) Councillor Potter PROPOSED and Councillor Kay SECONDED a motion to AGREE to the Allocation of additional funds for work carried out to date totalling £3960 including VAT.
Councillors AGREED with Councillor Dowie abstaining
- (ii) Councillor Potter proposed; Councillor Church SECONDED, and Councillors AGREED (with Councillor Dowie abstaining) that the appointment of architects to carry out phase 2 of the project be put out to tender and the Clerk to request tendering templates from the Vale of White Horse DC.
- (iii) Councillor Potter PROPOSED and Councillor Kay SECONDED and Councillors AGREED (with Councillor Dowie abstaining), setting up a small Working Group to draw up grant applications as part of the fundraising programme and that this Working Group should report back to full Council, with approval from Council required before any grant applications are submitted. Initial membership of the Working Group was agreed to be Councillors Church, Kay, Rankin, Allen, Berrett, Potter and further members were to be added by this Working Group which it was suggested should also include a Louie Memorial Pavilion Trustee.

6) Fen survey:

Cllr Potter updated Council on recommendations from the R&A Committee which included establishing a working group to discuss how best to action the management plan, commissioning a tree survey, obtaining advice

concerning digging out the pond and approaching the Oxford Conservation Volunteers concerning the cutting back of vegetation.

7)Environmental Committee Issues:

Cllrs Church and Kay updated Council on issues discussed at the Environmental and Wellbeing Committee meeting on the 8th August and the NAWPEG meeting on the 9th September.

Council CONSIDERED and AGREED funding for the following actions:

- Publicity for the proposed Expressway public information event in October. Councillor Church PROPOSED and Councillor Kay SECONDED a sum of £200 that was unanimously AGREED.
- Production of a poster for NHPC to promote climate change schemes. Councillor Church PROPOSED and Councillor Kay SECONDED a sum of £400 that was AGREED with Councillor Dowie abstaining.
- Councillors AGREED to an environmental awareness 'Green Fair' to be held in early Spring 2020 and undertook to consider more details proposals including funding at a future meeting.

8)The Botley Centre redevelopment and the new Seacourt Hall building:

Cllrs Berrett and Kay updated Council on progress.

Council CONSIDERED proposed hire terms for Council's use of the new Seacourt Hall, including the Parish Office, as per paper 4 and asked the Clerk to consult with The Vale of White Horse DC to see if there were any local examples of PC office space hire costs. Council AGREED that Councillors Kay and Bastin, together with the Clerk should negotiate hire terms with SHMC representatives that would be fair for both bodies, with these terms to be brought back to Council for approval.

9)Flood Alleviation Scheme:

Councillor Kay Updated Council on the response from Councillor Hudspeth on spoil removal.

10) Possible Bids for EU pollution prevention funding

Councillor Jones updated Councillors on the proposal for a Green Wall in the A34 under passes which Highways England could not allow for technical maintenance reasons. Councillor Jones the outlined progress with Grant applications for Eu monies that could support pollution initiatives, that were now being Championed by the County Council.

19/71 ACCOUNTS FOR PAYMENT. As per the supplementary agenda were AGREED.

19/72 OTHER DOCUMENTS AND LETTERS RECEIVED.

None.

19/73 DATES OF FUTURE MEETING: 17/10/19

Meeting closed @10.45pm

2nd draft in chair 17/09/19

17/10/19