



OCTOBER 2019

## **MINUTES OF THE PARISH COUNCIL HELD ON THURSDAY 17<sup>th</sup>** **OCTOBER 2019, AT 8.00 PM, IN THE NEW SEACOURT HALL, BOTLEY.**

Present: Councillor D Kay (Chair) and Councillors, Potter, Fairclough, Blase, Bastin, Dowie, Mackeith, Rankin and Dykes.

In Attendance: C A Ryde, Clerk to NHPC and 2 members of the public.

**19/74 APOLOGIES FOR ABSENCE.**

Councillors, Berrett, Jones, Bolder, Allen, Church & District Councillor Smith.

**19/75 DECLARATIONS OF INTEREST**

None.

**19/76 APPROVAL/RECEIPT OF MINUTES** The following were approved; received and noted:

Parish Council Minutes 12th September 2019.

Planning Committee Minutes 11<sup>th</sup> September and 26<sup>th</sup> September.

Environmental and Wellbeing Committee 8<sup>th</sup> August 2019.

Communications Committee, 19<sup>th</sup> September 2019.

Remembrance Day Committee, 5<sup>th</sup> September 2019.

**19/77 APPROVAL/CONSIDERATION OF OTHER COMMITTEE MINUTES**

None.

**19/78 URGENT BUSINESS APPROVED BY THE CHAIRMAN OF THE PARISH COUNCIL**

None.

**19/79 MATTERS RAISED BY MEMBERS OF THE PUBLIC**

None.

**19/80 QUESTIONS RAISED BY COUNCILLORS**

None.

**19/81 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

Council received and noted a verbal report from Councillor Roberts.

**19/82 ACTION REVIEWS FROM THE LAST MEETING**

**19/49 CLERKS REPORT.**

Council **AGREED** to the purchase and replacement of safety matting and a retrospective action to claim to HAGS.

This work had been undertaken but HAGS had not responded to repeated requests from the Clerk to compensate for the original poor-quality installation.

Update: The Clerk reported that the while safety matting had been replaced by an NHPC contractor he had a meeting scheduled with HAGS to resolve the many issues that had plagued this project and would report the outcome to Council.

**19/50 COUNCIL MOTIONS.**

Councillors **AGREED** to Councillor Kay seeking advice from Councillor Roberts as to how to proceed regarding Councillor Hudspeth's response. He also agreed to seek a briefing on the traffic demand consultation. Actioned.

**COUNCIL MATTERS.**

**19/70. 2) Neighbourhood Plan.**

Councillors **AGREED** unanimously to the chair requesting an extension to the current phase of the process to the end of October 2019. Actioned.

**19/70. 3) Community Infrastructure Levy (CIL):**

Councillors voted Unanimously to request the Clerk to request that VoWHDC transfer the CIL funds to NHPC. Actioned.

**19/70. 4) Scout Hut Lease:**

Council AGREED a motion that:

- a) the chair be authorised to contact Knights seeking legal advice about the lease and claims the Scouts alluded to re possible compensation.
- b) The Clerk be authorised to draft a response to the final 3 points in the Scouts letter, communication that the NHPC were not minded to renew the lease for a further 25 years, were prepared to allow continued temporary occupancy until the project was to break ground, and were not minded to change the current plan for the New LM Pavilion.
- c) The legal advice to be referred to the next Full Council for further consideration.

Actioned: see minute 19/84

**19/70. 5) Pavilion Planning Application:**

Council AGREED that the appointment of architects to carry out phase 2 of the project be put out to tender and the Clerk to request tendering templates from the Vale of White Horse DC.

Clerk to Action.

**19/70. 8) The Botley Centre redevelopment and the new Seacourt Hall building:**

Council AGREED that Councillors Kay and Bastin, together with the Clerk should negotiate hire terms with SHMC representatives that would be fair for both bodies, with these terms to be brought back to Council for approval.

To be Actioned.

**19/83 CLERKS REPORT.**

- 1) **CIL Payments:** VWHDC confirmed payment of the NHPC CIL monies received between 1 April 2018 to 31 March 2019 as £16,893.97 for North Hinksey Parish Council with payment due at the end of October 19; and acknowledged the NHPC Clerk's request to also pay the anticipated amount of Parish CIL monies received between 1 April 2019 to date (19 September 2019) £2,726.38. Councillors were informed that NHPC had a total of £19,620.35 CIL monies available.

**19/84 COUNCIL MOTIONS.**

Council is asked to CONSIDER the following motion PROPOSED by Councillor Potter and SECONDED by Councillor Kay:

Council RESOLVES to clarify its relationship with the 4<sup>th</sup> Oxford Scout Group beyond the current lease period, through the following actions:

- 1) To initiate formal proceedings for bringing the current lease to the Scout Association for land at Louie Memorial Playing Fields to an end on its termination date of July 1st, 2020, by issuing a Section 25 notice under the Landlord and Tenant Act 1954.
- 2) To instruct the Council's solicitors at Knights plc to prepare the Section 25 notice.
- 3) To seek out further dialogue with the 4th Oxford Scout Group as to their intentions on the location of their headquarters beyond the end of the lease in July 2020. Such dialogue will be pursued through the Council's Working Group established for this purpose, and will include the possibility of reaching further agreement with the Scout Group for their continued use of land at Louie Memorial Playing Fields during the development of the new Louie Memorial Pavilion building, until the Group relocates its headquarters into the new building (as offered by the Council) or into another location of the Scout Group's choosing.

Councillors AGREED motions 1 & 2 by 8 votes to 1 (Councillor Dowie voting against) and AGREED motion 3 unanimously. In addition, Councillors AGREED that in principle, ongoing discussions with the Scouts should reflect the aim of Council to initially establish a 1-year extension with the possibility of a further extension, such that the Scouts could continue to use the Scout Hut until NHPC required the land to enable delivery of the new NHPC Pavilion. Any outline agreement with the Scouts would need to come before full Council to agree before it was formally offered to the Scouts.





## 19/85 COUNCIL MATTERS.

### 1) Neighbourhood Plan:

Councillor Kay updated Council on the current position. Councillors CONSIDERED and AGREED unanimously that Councillor Kay should request from the Vale an extension to the end of November and subsequently if required to the end of December 2019 as proposed by Councillor Kay SECONDED by Councillor Mackeith.

### 2) Community Infrastructure Levy:

The Clerk updated Council on CIL funds received from the VoWHDC and Council held initial discussions on potential uses for these funds including part funding a MUGA for older children on the eastern boundary of the Tilbury fields development and creating a Parish wide 20 MPH speed limit.

Council AGREED in principle to use the CIL funds to pay for something specific and hold the sum in an earmarked reserve pending further discussions and agreement.

### 3) Grant request from the Women's Institute:

Councillors to CONSIDER the grant request submitted by the Women's Institute in the form of a letter to support structural improvements to the WI Hall.

Council AGREED in principle to support the WI and asked the clerk to request a detailed grant request from the WI or something specific that Council would consider at a future meeting.

### 4) Scout Hut Lease:

Councillors Kay, Potter and Bastin had updated Council on advice received from Knights Solicitors relating to the Scout Hut lease as per previous minute 19/84. No further discussions were necessary under this agenda item.

*verbal* 

### 5) Pavilion Planning Application:

The Clerk was to action obtaining tendering templates to help guide NHPC guide in the appointing process for architects to carry out phase 2.

The date for the first meeting of the Pavilion Fundraising Working Group consisting of The Clerk and Councillors Kay, Church, Allen, Potter and Rankin was provisionally set for Monday 11<sup>th</sup> November 2019 @7.30pm.

### 6) Expressway Public Information meeting:

Councillors Kay updated Council on progress, confirming the date of the Expressway meeting as 7<sup>th</sup> November, at 7.30 in Seacourt Hall. Councillor Kay undertook to circulate a flyer advertising the meeting to Councillors.

### 7) The Botley Centre redevelopment and the new Seacourt Hall building:

Councillor Kay updated Council on the latest position confirming a meeting with Savills on the 22<sup>nd</sup> October to go through the building handover and occupation process, and the intention to hold a public open day for the new Seacourt Hall on 25<sup>th</sup> January 2020.

### 8) Connecting Oxford consultation:

Councillors AGREED a response from NHPC to the current Connecting Oxford consultation being run by the County Council.

Councillors AGREED that the Clerk should make the response: That NHPC welcomed the proposal in principle rating the impact on air pollution and climate change highest followed by fitness and health. However, while supportive of any initiative to reduce pollution and congestion; NHPC considered the scheme too Oxford City centric as it did not take into account the knock-on effect on suburbs such as Botley and North Hinksey as they were likely to become unofficial park and rides as commuters parked in side streets.

NHPC also commented that:

- park and rides should be outside the ring road,
- there should be better infrastructure for electric cars and
- more incentives such as any employer offering staff subsidised bus passes being given a discount on parking levy's

In general, NHPC Councillors were concerned that traffic congestion and pollution would just be pushed elsewhere (primarily the Ring Road) unless there was a more joined up scheme including areas such as Botley, rather than just the Oxford City centre.



**9) N Hinksey Lane / Lime Road Parking Restrictions consultation:**

Councillors AGREED the following response to the County Council: NHPC was in favour of the schemes save for 1 area. To facilitate access to the North Hinksey lane Allotments, there should be a time restricted area designed to prevent all day parking (say 1-2pm schedule 4) for 4 vehicles , on one side of the road, between and clear of the Yarnelles road junction and the so called " island". The view of the Council (who represent allotment holders who are also residents, is that to have no waiting at any time outside the allotments, would make access to the allotments with tools etc very difficult.

**19/86 ACCOUNTS FOR PAYMENT.** See supplementary agenda.

**19/87 OTHER DOCUMENTS AND LETTERS RECEIVED**  
None.

**19/88 DATE OF FUTURE MEETING:** 28/11/19 @8PM.

*2nd draft inc chair input*

*[Signature] 28/11/19*