

NORTH HINKSEY PARISH COUNCIL

MINUTES OF THE OPEN MEETING OF THE PARISH COUNCIL HELD ON THURSDAY 21st FEBRUARY 2019, AT 8PM, IN THE NEW SEACOURT HALL, (OLD GRANT THORNTON BUILDING), BOTLEY.

Present: The Chairman of the Parish Council, Councillor D. Kay and Councillors L. Berrett, J Bolder V. Carr, C. Church, A. Dykes, C. Potter, A Mac Keith, A. Rankin, A Pritchard, R Mayne

Others Present: C A Ryde (Parish Clerk) 7 members of the public and County Councillor Mrs J Roberts.

The Chairman announced that the meeting would be audio recorded. He asked for anyone recording the meeting to comply with the Parish Council's guidelines.

18/152 APOLOGIES FOR ABSENCE.

Apologies were received from Councillors Kunzemann, Hardiman and Smith.

18/153 DECLARATIONS OF INTEREST

There were no none

18/154 APPROVAL OF THE MINUTES OF:

- a). THE PARISH COUNCIL MEETING ON 17th JANUARY 2019
 - b). THE PLANNING COMMITTEE MEETINGS ON 24th JANUARY and 14th FEBRUARY 2019
 - c). THE ALLOTMENTS COMMITTEE ON 17TH JANUARY 2019
 - d). THE COMMUNICATIONS COMMITTEE ON 10TH JANUARY 2019
 - e). THE RECREATION AND AMENITIES COMMITTEE ON 24TH JANUARY
- were agreed as a true record and signed by the Chairman.

18/155 APPROVAL/CONSIDERATION OF OTHER COMMITTEE MINUTES

There are no minutes for approval under this heading.

18/156 URGENT BUSINESS APPROVED BY THE CHAIRMAN OF THE PARISH COUNCIL

There were no urgent matters not dealt with elsewhere in the Agenda

18/157 MATTERS RAISED BY MEMBERS OF THE PUBLIC

The chairman read out a statement relating to this agenda item 'Matters raised by members of the public' and the following agenda item 'Questions raised by Councillors'. as follows:

"During my Chairmanship I have attempted to encourage more involvement from parishioners in Parish Council activities and meetings. To that end I have applied the rules relating to the asking of questions very leniently, offering a much higher level of flexibility than is strictly required.

It has become progressively more and more apparent that a limited number of individuals have over recent months abused the process to the detriment of the efficiency of Council meetings. From this time onwards I will therefore be enforcing the process much more rigorously.

For example, please note the following excerpts from NHPC's Chairmanship/Standing Orders document section 45: ("*... no parishioner has the automatic right to ask more than one question, with no extra issues/questions raised within it.*") ("*... a 10-minute period (which can in special circumstances be increased, if councillors agree) will be provided to put relevant questions...*")

It is also noticeable that a significant proportion of recent questions have included lengthy statements of opinions that are often inappropriately aggressive and/or abusive towards

Council as a whole or to individual Councillors. In combination with this they also often contain blatantly incorrect statements portrayed as true facts.

Although this month's questions have been accepted as submitted please note that in future months any questions of such nature will be returned to the questioner stating which elements would need to be amended to become acceptable. Failure to return an acceptable version of the question to the Clerk at least 24 hours in advance of the meeting will result in no question appearing on the supplementary agenda or being answered at the Council meeting in question.

I will also point out the requirement for the initial questions to always be submitted before the stated deadline. I note that all questions from Councillors on this occasion were in fact submitted after the deadline. Although officially they were too late, I will accept them this time, however, in order to avoid seriously overrunning (and I note that one Councillor has submitted a total of 8 questions) these late Councillor questions will not be read out, and there will be no opportunity to ask a further question for clarification purposes. If the Councillors in question still wish to ask their questions on that basis then they will simply receive a brief answer only. In the future only questions received before the deadline will be accepted.

In order to clarify the situation overall for both members of the public and Councillors, I will be discussing with the Clerk and the Communications Committee appropriate changes to the Chairmanship / Standing Orders document and the information provided on the NHPC website and bringing back recommended changes to the former document to Council next month for approval."

J Marriott: Question for Ag MacKeith at the meeting this week please.

My neighbours tell me that Ag MacKeith attended the morning presentation of the 28th April 2018 Nortoft Consultation at the LM Pavilion. Neither this event or the event on the 17th February 2019 were advertised in the Sprout in advance for all parishoners to see, either as editorial or otherwise by NHPC. Can Ag MacKeith explain the reason for this omission, as editor of the Sprout and a member of the Recreation and Amenities Committee who also voted for the outline planning application in December for a costly new Pavilion, despite the fact that the scouts have pulled out of sharing facilities as this lack of important information which could have reached every home is clearly further evidence of the continued secrecy, lack of transparency and flawed consultation process which has surrounded NHPCs plans to develop the LM Green Belt Open Space

Answer from Councillor MacKeith

The reason that the consultation meeting on the 28th April was not advertised in the Sprout was because the date was fixed at the Annual Parish Meeting on 22nd March after the Sprout had gone to press. The Sprout is a monthly publication, with a deadline of the 15th of the month preceding publication. The same answer applies to the 17th February event that you refer to as the date was set at the R&A Committee on 24th January and so was too late to go into the Sprout.

Councillor MacKeith went on to say that the Sprout is not the mouth piece of the Parish Council and so is not obliged to publish Parish Council issues. The Sprout does publish because it is felt that there are things which Parishioners would wish to know but can only do so within the parameters available.

Clarification requested by Mr Marroitt

Can Councillor MacKeith clarify attendance at both the events referred to

Answer from Councillor Markeith

Yes

Julia Hammett: Question

Could the following question please be put to Cllr Kay as Chair of the PC:
How would the Parish Council defend accusations of hypocrisy by supporting a motion about Climate emergency while at the same time promoting the demolition of the existing LM Pavilion and its replacement by a much larger building on Green Belt, which will involve a high cost in CO2 emissions associated with building materials and the inevitable increase of car use to access this location.

Answer from Councillor Kay

As a former Councillor you will be well aware that the primary reasons for providing a new Pavilion to replace the current building are firstly:

- that the current structure is costly to maintain, it is in effect falling down in slow motion, and therefore is not sustainable in the long term, and secondly
- that our parishioners deserve better recreational facilities than the current ones that actually meet modern day requirements.

The Climate Emergency motion is being proposed and seconded by other Councillors, but I will be giving it my full support, as it is of extreme importance. NHPC is not being at all hypocritical in relation to the provision of a new Pavilion, and to correct your statement, the planned new building will not be significantly larger than the buildings it is intended to replace.

In terms of energy efficiency, the current Pavilion must rate as one of the worst buildings in the parish, and a newly constructed building will be a considerable improvement purely in terms of its basic design and construction. In addition, we are seeking the highest standards of sustainability in the new building (subject to cost) to minimise future carbon emissions - including locally sourced materials, high energy efficiency standards, solar panels, green roof, porous parking etc. which will further reduce the building's energy use and emissions over the long run.

In terms of parking there are only a handful of additional spaces alongside the new building, and these are intended to both reduce the number of cars parking on Lime Road, and to provide suitable access for loading and unloading equipment, and for disabled parishioners. NHPC is making clear its support for sustainable modes of transport, rather than encouraging additional car use, both through the Climate Emergency motion being debated in today's meeting, and in the emerging Neighbourhood Plan.

Through the wording of your question you are in danger of identifying yourself as not only wanting to block the provision of better recreational facilities for parishioners, and specifically improving access for disabled users, but of also trying to discourage Council from approving an important motion on Climate Change. Hopefully that was not actually your intention.

Mr M Dowie

The Chairman informed the meeting that a Mr Dowie had asked a number of detailed questions about allotments. The Clerk had provided written responses, informing Mr Dowie that his queries had been referred to the allotments Committee and that a further written response would be provided. He reported that Mr Dowie had been invited to put a single question to Council in line with procedures rather than all of those submitted but that Mr Dowie had not done so.

18/158 **QUESTIONS RAISED BY COUNCILLORS**

Councillor V Carr

The flyer for the 17 February Pavilion 'Drop In' consultation advertised a new multi-use building to 'replace the Pavilion and Scout Hut. 'The 2019 Parish Council newsletter talks

of ‘working with stakeholders ...including Scouts’ representatives.’ The impression being given to local people is that this is a joint venture between NHPC and the Scouts. Can the Chair please explain why he is in effect being economical with the truth in approving the publication and circulation of these communications as the Scouts have made it very clear that they do not want a shared use building and that they wish to retain the Scout hut. Our Parishioners are not receiving the full picture,

Answer from Councillor Kay

The information on the flyer was correct, as the plans being discussed later in the agenda today are, as in all previous versions, for a new multi-use building to replace the Pavilion and Scout Hut.

The R&A section of the newsletter written by Councillor Potter is also correct in describing the consultation process working with local stakeholders, which has now been going on since May 2017 in terms of discussions with the Scouts.

I will now move on to a fundamentally incorrect statement in your question that you should be well aware is untrue. I do not approve the Annual Newsletter individually as Chair of the Council, it is approved by all Councillors through a process where several drafts are circulated for comments by Councillors, and the content corrected until a finalised version has been agreed, which the Clerk then uses for printing.

From the first draft version of the newsletter being circulated to Councillors, up to the finalised version there was a period of 9 days during which the text you are now complaining about remained the same as no Councillor requested a change to it. If any inappropriate text remains in the final newsletter then it is the responsibility of all Councillors equally for not identifying it, however as stated above I do not believe that is the case in this instance.

If any Councillor were to be considered more culpable in this case based on your opinion that this text is inappropriate then it would be a Councillor who had actually identified the problem, and then deliberately not pointed it out for correction. It appears that you are therefore in effect accusing yourself of inappropriate behavior.

Councillor Pritchard for the Chair, Cllr Kay:

Question 1) The Oxford Mail, and the Oxford Times of 7 February 2019 reported on “the official opening of a new adventure play area in Botley”. When did NHPC approve the details of this official event?

Question 2) How many NHPC Councillors were informed of the details of this official event? Would he agree that the failure to inform more than a small handful, leading to the very poor attendance at the event, represents a major failure of the so-called Communications Committee, and demonstrates its ineffectiveness?

Answers from Councillor Kay

Councillor Pritchard appears to have been misled by the wording in the newspaper article, however I am sure that he is aware that the media in general have their own way with words. Not surprisingly they didn’t decide to describe it in the way that Councillor Potter had explained it to them as “a somewhat informal invitation to the local youth club and residents rather than a pre-set event” and in addition it was an ‘opening’ about a week after the equipment had actually been made available for use by the public.

In fact, the ‘event’ consisted of parents and children being thanked for coming along, the children running around playing on the equipment whilst the adults chatted, and in-between a few photographs being taken. Overall the intention was to encourage users to visit and try out the equipment, and to use that opportunity to publicise the new facilities more widely, rather than to have a line-up of the whole Council standing stiffly in front of a swing whilst having their photo taken.

This photo shoot was actually initiated by the Oxford Mail contacting Councillor Potter rather than the other way around, and was very much last minute in terms of them agreeing a date and time to attend thereby limiting the ability to publicise it widely. Despite that

Councillor Pritchard is totally incorrect in terms of describing the attendance as very poor, as we had quite a considerable turnout of our target attendees, thanks to encouragement from the Youth Club.

Finally, apologies to Councillor Pritchard if he didn't receive a personal invitation, but given the fact that he voted against providing these new facilities last September I would have been very surprised if he had actually wanted to attend an event publicising them.

Councillor Pritchard's questions for Councillor Potter

Question 1) Will Cllr Potter bring to the NHPC meeting on 21 Feb 19 the Risk Assessment carried out for the adventure playground, together with details of when it was approved by NHPC.

Answer from Councillor Potter

Risk assessments for play equipment are made by independent qualified inspectors (e.g. the annual ROSPA inspection carried out at Louie Memorial Playing Fields every summer). They are not 'approved' by NHPC, but they are noted for any actions that need to be taken to minimise risk. HAGS' process for installing the adventure playground equipment included independent assessment by an RPII-certified inspector prior to the equipment being opened to the public. The inspector's report deemed all four pieces of the new equipment either 'low risk' or 'very low risk'.

Question 2) What action has been taken to prevent a repeat of the accident to a minor on 9 February, when the emergency services had to be called, and the ambulance was unable to reach the scene of the accident, thereby unnecessarily potentially endangering the life of the child?

Answer from Councillor Potter

The accident was reported to the Parish Clerk by Cllr Voirrey Carr around 5pm on 6th February as involving a boy from Matthew Arnold School who had injured himself on the zip wire. An ambulance was called, and from second-hand reports that I received, the injury was to his leg. The Parish Clerk contacted the leaders of North Hinksey Youth Club, which was set to meet that night, to instruct them that the zip wire should not be used until it could be properly examined and NHPC was assured that the equipment was not faulty. The zip wire seat was secured over the cable in the early evening so that it was inaccessible to the public. On inspection the following morning by the NHPC Chair and Louie Memorial Pavilion Caretaker, the seat was removed following discovery of surface damage to the rubber seat cover. The zip wire has therefore not been operational since shortly after Cllr Carr reported the accident. The Parish Clerk is liaising with HAGS (equipment installer) to get a replacement seat, at which time the zip wire will again be fully assessed for safety by a qualified inspector.

The accident has highlighted that although keys for opening the upper field emergency access gates and removable bollards are available inside the pavilion (e.g. accessible for football teams using the changing facilities during matches), these are not available to members of the public when the building is closed. I am liaising with the Chair of the Pavilion Trustees about this, and he has suggested that NHPC might want to consider provision of an external key safe for the gate and bollard keys, with signposted contact numbers for accessing the code if needed when the pavilion is closed. NHPC should also review emergency access arrangements for the lower playing field (where the children's playground is), since to my knowledge an ambulance would not be able to get any closer than the lower field car park which has permanent bollards in place.

Question 3) What correspondence has taken place between the parents or guardians of the child and NHPC?

Answer from Councillor Potter

Aside from Cllr Carr's brief conversation with the mother of the injured boy shortly after the accident, there has been no correspondence between the boy's family and NHPC. No one on site at the time got any names or other contact details from the boy's family. I reached out to Matthew Arnold School the following day, but as they had not had any absences reported in connection with the accident, they similarly had no way of knowing which student was involved. I hope that the family will get in touch with NHPC directly so that we can understand the details of what happened.

Question 4) When will the detailed diagram produced for HACS to determine the layout of the adventure playground be made public?

Answer from Councillor Potter

It is not clear why this document, which was circulated to all councillors ahead of the October 2018 full Council meeting, should be in the public domain. More relevant is an updated site plan showing where the new equipment has been installed, which is already in the public domain as part of the planning application documents that we will be considering this evening for a replacement Louie Memorial Pavilion building.

Question 5) What consideration and advice were given by HACS regarding the access to the individual items across the grass and soil surrounding them?

Answer from Councillor Potter

On their first site visit in September 2018, HACS took detailed measurements of the proposed installation area and confirmed the appropriateness of the play equipment's placement behind the MUGA, which was the same area recommended to NHPC for an adventure play area by OPFA (Oxfordshire Playing Fields Association) in 2016. Location of the play equipment was then discussed and voted on by full Council in October 2018, and at a subsequent site visit in November the locations preferred by Council were again reviewed by HACS and confirmed.

18/159 REPORTS FROM COUNTY AND DISTRICT COUNCILLORS

County Councillor J Roberts gave the meeting a brief overview of recent Oxfordshire County Council business including reference to OCC's 2019/20 budget, a revisiting of congestion charge proposals. Councillor Roberts responded to a question about work place parking levies saying that she was not aware of any current documentation about this. Councillor Roberts undertook to investigate proposals to terminate the Number 4 bus service in the Centre of Oxford and report back through the Clerk. Councillor Kay reported that he had attended The Vale of White Horse meeting and spoke in support of correcting a Local Plan map where an area of land in North Hinksey had mistakenly been left out of the Green belt and that this had now been corrected.

18/160 ACTION REVIEWS FROM THE LAST MEETING

18/138 Botley street naming

Councillors **AGREED** to e-mail their suggestions to The Chair and following a vote by e-mail he would forward the top 2 or 3 suggestions to SODC. Councillors also **AGREED** that the overall development should be referred to as West Way Place (i.e. 2 separate words) rather than the current 'Westway Place'.

Councillors **noted** that this action had been carried out.

18/141 Yellow Lines: North Hinksey Lane

The meeting discussed relining areas in Lime Road and North Hinksey lane, requesting that Councillor Roberts consult residents. Councillors **AGREED** that the relining of North Hinksey Lane take place after the current construction at the northern end had been completed. Councillor Pritchard asked if a weight limit could be applied to North Hinksey Lane. Councillor Roberts undertook to make enquiries.

Councillor Roberts reported that this had not been actioned but it was likely to be carried out after the current building works had been completed.

There followed a wider discussion about parking problems in Laburnum and Lime Roads; prompted by questions from Councillors Carr and Pritchard. Councillor Roberts asked for feedback after the meeting to form a clearer picture of the extent of the issues.

18/145 LM Pavilion Plans

Councillor Potter **AGREED** to enquire and report back to the February PC meeting as to how graffiti proof the Beckley village hall designs were and **AGREED** to obtain large copies of the current LM plans and elevations and have them posted in The NHPC Office. Councillor Potter reported that she had not been able to attend the planned visit but Councillor Berrett had been able to attend. Councillor Berrett informed the meeting that there was some Graffiti proofing on the Buildings Gabion's. Councillors **NOTED** that large copies of the most recent Architects drawings had been displayed at the meeting.

18/161 CLERKS REPORT.

Clerk's review carried out by Councillors Kay, Potter and Berrett on 4th Feb.

It was reported that the Clerks initial priorities had been to fully understand and manage (a) the financial processes, and (b) the meeting administration. This was now well in hand. Future areas to be concentrated on over the next 3 months included procedural / legal issues RFO, Committee and SLCC training.

18/162 COUNCIL MOTIONS

1) . Graffiti Motion

Councillors considered the following motion proposed by Councillor L Berrett and seconded by Councillor Potter.

“Councillors are asked to **AGREE** to adopt with immediate effect the graffiti policy circulated as **paper 1.**”

An amendment to part 4 of the policy was proposed by Councillor Rankin, Seconded by Councillor Pritchard and passed unanimously such that the amended Graffiti Policy now read as follows:

1. NHPC will provide a simple way (both online and offline) for parishioners to report incidents of graffiti swiftly and to check whether that graffiti has already been reported to NHPC and is being addressed.
2. Information provided by the Vale of White Horse District Council on graffiti is also to be publicised by NHPC online and through other appropriate means offline (e.g. noticeboards).
3. Where the graffiti is on buildings or street furniture not owned by NHPC, the appropriate people/organisations are to be informed swiftly (within 1 week of receiving a report), and encouraged to remove the graffiti. They are subsequently to be chased after a further 4 weeks if no action has been taken by that time.
4. NHPC will operate with a target to remove all reported graffiti from NHPC owned buildings or street furniture within 1 week of receiving a report.

Councillors then voted on the motion in relation to the amended Policy as above, and **AGREED** unanimously to adopt this policy with immediate effect.

2). Climate Emergency Motion

Councillors considered the following motion proposed by Councillor R Mayne and seconded by Councillor C Church.

Councillors are asked to **AGREE** with immediate effect to declare a climate emergency and to adopt the Climate Emergency Policy circulated as **paper 2**.

An amendment to the Climate Emergency Policy as follows was proposed by Councillor A Rankin and seconded by Councillor Kay and Councillors agreed to revise the wording of resolution; section 1 of the policy, to insert at the start of that sentence ‘NHPC believes that’. Councillors voted on this amendment and approved it unanimously.

A further amendment to the motion was proposed by Councillor A Pritchard and seconded by Councillor V Carr as follows:

That the following additional text be inserted at the end of the original motion “and to recommend that the next Parish Council sets up a Working Group to suggest measures that can be pursued in the Parish to achieve such objectives, in collaboration with the existing and long-established Low Carbon West Oxford group and other appropriate organisations.”

Councillors voted on this amendment and approved it unanimously.

Councillors then voted on the amended motion and Policy and unanimously **AGREED** with immediate effect to declare a climate emergency and to adopt the Climate Emergency Policy.

18/163 COUNCIL MATTERS

1). Report from Finance & General Purposes Committee.

Councillors **Received and Noted** a verbal report from the NHPC Chair and Clerk including the budget monitoring report as presented to and reviewed by the F & GP Committee.

2) Review of agreement with Matthew Arnold School (MAS) on usage of the Louie Memorial Upper Playing Field.

Councillor C Potter reported on the R&A Committee’s recommendations relating to the potential extension of the agreement with Matthew Arnold School. Council **AGREED** unanimously an extension on the existing terms circulated as **paper 3** but for a period of 18 months; so as to allow a subsequent Council to consider a longer-term agreement.

3). Update on Louie Memorial Playing Fields Rejuvenation Project

The Chair of the Recreation and Amenities Committee; Councillor C Potter, updated the meeting on the rejuvenation project

a) the new Hags Play equipment

The new play equipment was installed on 18th January but the Zip wire was currently out of action due to vandalism. Following a discussion it was agreed that a duplicate of the information sign currently posted on the MUGA should be posted close to the Zip wire.

b) The Fen

Council **AGREED** unanimously the motion put forward from the R&A Committee meeting on 21st January that:

- a follow up ecological survey be undertaken in the Spring 2019 by a FEN specialist (requiring a supplementary estimate) subject to quotes and a follow up to Dr Camilla Lamberts offer of assistance and training and that
- the next Council be recommended to undertake a bat survey in May - August 2019.

c) Legal advice re lease of Scout Hut

Council **AGREED** unanimously to a motion proposed by Councillor Potter, seconded by Councillor Kay; that the Chairman, Vice-Chairman and Parish Clerk should approach NHPC's solicitors to obtain legal advice on the Scout Hut lease.

d) The proposed planning application for the LM Pavilion

Councillor Potter updated Council on the most recent plans; drew attention to changes since the last meeting and answered questions. It was noted that the circulated plans did not make up the entire planning application, and that further documents such as a Design and Access Statement would need to be produced and approved at a subsequent Council meeting.

It was **proposed** by Councillor Kay, **seconded** by Councillor Rankin and **AGREED** by 8 votes to 3 ;(with Councillors Carr and Pritchard objecting and Councillor Dykes abstaining): that the plans to date be approved and go forward to form part of the full planning application together with other, yet to be produced required documents. It was also **AGREED** by 8 votes to 3 (with Councillors Pritchard and Carr objecting and Councillor Dykes abstaining): that the full planning application should be put to a Special Council Meeting to be held on 14th March at 7PM held solely for that purpose.

4) Temporary Seacourt Hall and proposed New Seacourt Hall and overall development works In Botley Centre.

Council **AGREED** unanimously to paying an additional cost of c.£1,200 plus VAT for adding the installation of a wash basin and hot and cold-water drainage to the specifications for the Parish Office in the new community building, this cost to be funded from balances held in the new community hall budget.

5). Neighbourhood Plan

Councillor Kay gave a brief update to Council noting the current Vale consultation on the Plan which ends on the 27th March, and referring Councillors to the NHPC and VOWHDC websites for further information.

6). Oxford to Cambridge Expressway

Councillor Kay updated Council reporting that he had still had no response from Matt Stafford.

Council voted on a proposal from Councillor Church, as seconded by Councillor Berrett and **AGREED** to join the No Expressway Alliance with Councillor Carr abstaining.

Council **AGREED** a proposal by Councillor Kay, seconded by Councillor Church with Councillor Carr abstaining; to set up a Working Group to investigate possible actions on the Expressway and invite other local Parish Councils to attend to discuss appropriate actions moving forward.

Councillors Kay, Church and Mayne **AGREED** to be members of the Working Group

7). Annual Parish Newsletter

Councillor Kay reported that the 2019 Parish Newsletters were ready for collection from the Clerk who would provide a distribution list

8). Annual Parish Meeting on 21st March

Councillor Kay confirmed the intention to have items on the Expressway, LM Pavilion Development proposals and Botley Centre redevelopment on the Agenda

9) Local Elections in May 2019

Councillor Kay lead discussions on appropriate communications by NHPC and individual Councillors in the lead up to elections and Councillors considered Papers 4-6 as circulated with the Agenda and **AGREED** to publicising the election via the NHPC website and notice boards.

10) Councillor Surgeries

Councillors agreed to leave this as a decision for the next Council

18/164 ACCOUNTS FOR PAYMENT.

Councillors **AGREED** the accounts for payment as circulated in the supplementary Agenda.

18/165 OTHER DOCUMENTS AND LETTERS RECEIVED

It was noted that a written request had been received from a North Hinksey Village Parishioner requesting that a grit bin be moved to the North Hinksey Village Green area. While Council had no authority to move the bin referred to, it would investigate how to obtain a new bin from Oxfordshire County Council.

A further letter from the Botley WI had been received by the Chair relating to a request to use the community orchard for locating refreshment stalls as part of their centenary festival. The Chair will reply to confirm that this is acceptable providing that they still allow access to the public to the community orchard during their event.

18/166 DATES OF FUTURE MEETINGS

Special Council Meeting	14/03/19 @ 7pm
Planning Committee	14/03/19 @ 8pm
Annual Parish Meeting	21/03/19
Parish Council	28/03/19

